

# Training and Education Issues and Initiatives

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Government Recordkeeping Programme  
Archives New Zealand

## Outline

- I. Some context: Where we've come from
- II. The current training landscape: Report on the workshop on archives and records education and training
- III. Archives New Zealand's training for recordkeeping in government project: An overview

## 2001 Report on Agency Training and Education

- Issued after process of consultation
- Examined a range of options, from provision of a full records qualification to ceasing all involvement
- Key recommendations:
  - Archives NZ should provide training in support of standards, products, and services
  - Archives NZ should facilitate access to training and education provided by others

# What's happened since 2001?

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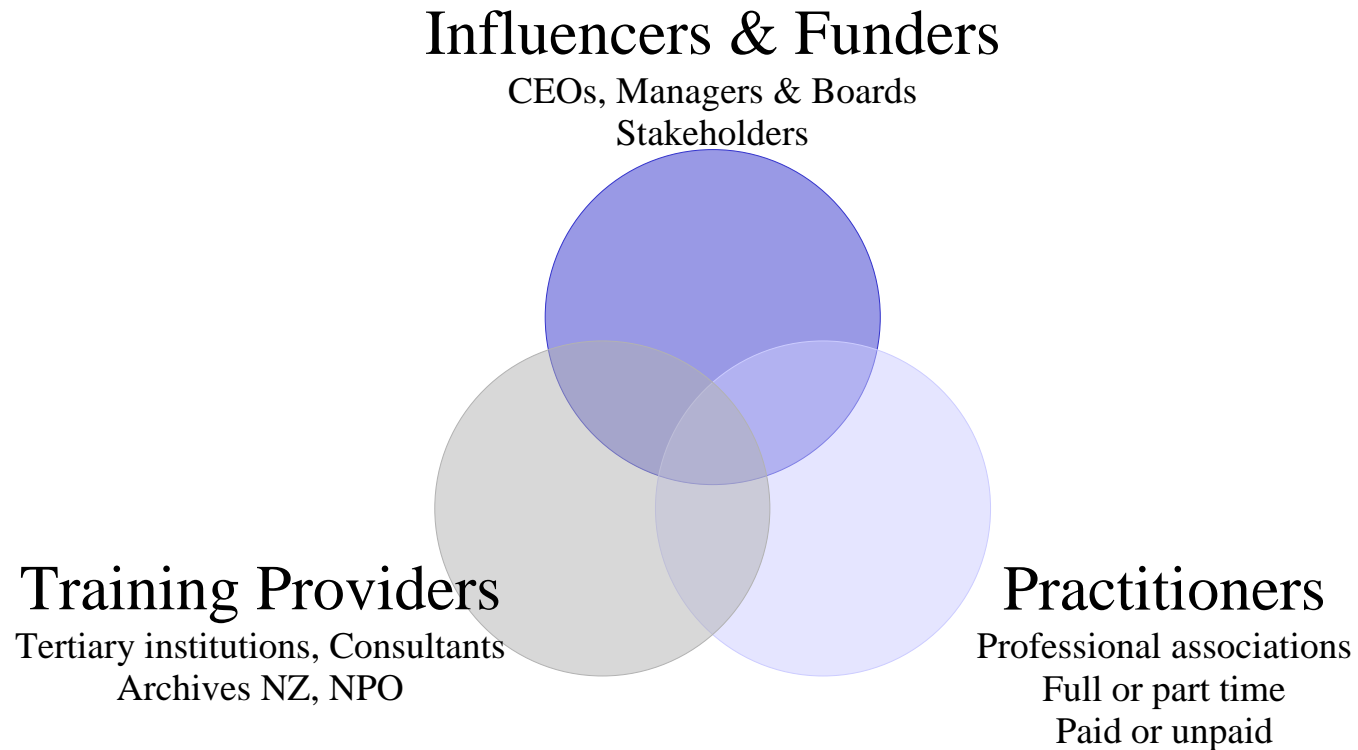
2002	Open Polytechnic - Diploma in Records and Information Management
2003	Launch of Continuum: Create and Maintain
2004	Victoria University of Wellington - Post Graduate Diploma in Archives and Records
2005	Public Records Act, Cabinet approved increased funding for Archives NZ to improve government recordkeeping through agency training
2006	Training for Recordkeeping in Government Project Workshop on Archives and Records Education & Training

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## Workshop on Training & Education

- When: 7 June 2006
- Purpose: To bring together those involved in the field, document progress, and identify gaps
- Groups involved: ARANZ, RMAA, LIANZA, SAG, VUW, Open Polytechnic, Records and Archives Consultants, Museum Studies, PSTO, Turnbull/NPO, Archives NZ
- Details will soon be available on Archives NZ website

# The training landscape



# Progress and Issues

- Progress
    - Increasing demand for training driven by professionalism, PRA
    - Growing number of courses
  - Issues
    - Not everyone is aware of training options
    - Need to inform managers, funders, influencers
    - Short supply of trainers and educators
    - Changing nature of RM – need for 'soft skills'
    - Patchy regional provision
    - Community and collecting archives
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## Recommended actions by Archives NZ

- ? Create training directory on Archives NZ website
  - ? Educate managers, CEOs, boards on importance of effective records and archives management and how to achieve it
  - ? Support for community archives
  - ? Work to develop training for government recordkeepers
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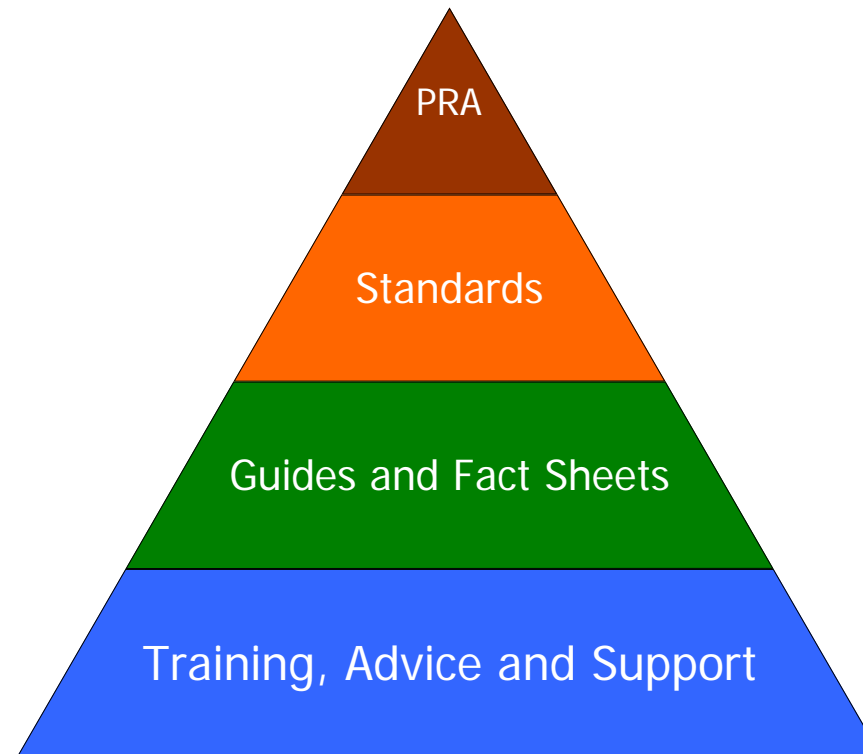
# Training Project

- Purpose: To develop and deliver an ongoing programme of training for recordkeeping staff in public offices and local authorities
  - Audience: Records and information managers, their staff, other staff with responsibility for recordkeeping systems
  - Timeframe: by Feb 2007
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## What should the training do?

- Encourage best practice in recordkeeping
- Motivate staff to comply with the PRA
- Provide them with tools to do so

# Where does training fit?



# Project overview

Planning	March- April 2006
Training needs analysis and market research	May-July 2006
Decide what training interventions are appropriate	August 2006
Commission external providers to design and deliver training (if recommended)	August-December 2006
Training delivery	Commence Feb 2007
Evaluation and improvement	Ongoing from Feb 2007

Any questions?

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