

Government Recordkeeping Update September 2006

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Overview

- I. Continuum update for PRA
- II. Training for recordkeeping in government project
- III. Government recordkeeping survey 2006
- IV. International standards initiatives
- V. Staff changes

Continuum update for PRA

- Extensive revision of Continuum Kit
 - Most publications in kit revised for PRA
 - 11 new fact sheets
 - Local government incorporated wherever possible
 - New *Guide to the Public Records Act*
 - Visual Guide to Continuum Publications
- Update packs for kits available now
- Next step to revise website

Training for recordkeeping in government project

- Commissioned Training Needs Analysis from Information Leadership Consulting
- Involved online survey plus focus groups in 6 centres. Thank you to all who participated
- Analysis now delivered. Recommends a range of training interventions including short courses, workshops, self-help and support services such as a training directory
- We will consider report and make decisions over next few months



Government recordkeeping survey 2006

- A census of public offices using the mandatory reporting powers under section 31 of the PRA
- 218 entities surveyed, including all Departments, all Crown Entities except Schools, all SOEs, and all Offices of Parliament
- 94% response rate so far
- Will be reporting on this in our annual report

International standards initiatives

- Archives New Zealand joining International Standards Organisation Committee on Archives and Records Management
- Also joining Standards Australia Committee IT/21
- Australian committee will become a joint Australia/NZ committee
- David Moldrich here today

Staff changes

- New Archives Analyst in GRP: Kate Fraser
- Patrick Power acting as Manager, GRP
- Eamonn Bolger, Manager Appraisal, leaving Archives New Zealand

Further information

- Continuum website
(www.archives.govt.nz/continuum)
- Email rkadvice@archives.govt.nz
- Telephone 04 4995595